

Expense Disclosure Reporting Form

Name: Erna Ference, Board Member

For the Period:

Sep-17

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	Sep 6-7, 2017	Edmonton	To attend WCB Review Report education session	\$135.58	\$69.51	\$160.68	\$41.00	\$406.77
2	21-Sep-17	Edmonton	To attend Audit & Finance committee meetings	\$233.36	\$139.20		\$24.00	\$396.56
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$803.33

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$803.33

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Erna Ference	Travel Meal Allowance	9/12/2017	01. 09/06/2017 at 07:00 AM to 09/07/2017 at 04:30 PM - Edmonton ~ to attend WCB Review Report Education Session. Trip involved another meeting - some expenses shared.	9/6/2017	9/7/2017	9/6/2017	Meals - dinner (Sep 6) and breakfast (Sep 7).	\$41.00	1
Erna Ference	Travel Meal Allowance	9/27/2017	01. 09/21/2017 at 10:30 AM to 09/22/2017 at 07:00 PM - Edmonton ~ to attend Audit & Finance Committee meetings.	9/21/2017	9/22/2017	9/21/2017	Meals - dinner Sep 21	\$24.00	2
Erna Ference	Mileage	9/27/2017	01. 09/21/2017 at 10:30 AM to 09/22/2017 at 07:00 PM - Edmonton ~ to attend Audit & Finance Committee meetings.	9/21/2017	9/22/2017	9/21/2017	Mileage (180 km) Black Diamond to/from Calgary airport	\$91.80	2

Ference
Trip #1
Sep 6/17

Air Canada
Air Canada - 06 Sep Calgary - Edmonton (Booking Reference
August 21, 2017 at 8:52 PM

AIR CANADA

Booking Confirmation

Booking Reference

Date of issue: 22 Aug 2017

 Seats	
 Weight	

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the terms, conditions, rules, regulations and other information that apply to the current bookings and all services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers

 Erna M Ference	Seats
	AC8130
	ACB151

Air Canada - Aeroplan

Depart

Economy Tango

<p>Wednesday 06 Sep 2017</p> <p>07:00</p> <p>Calgary</p> <p>Calgary International Alberta</p>	<p>07:54</p> <p>Edmonton</p> <p>Edmonton International Alberta</p>
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 **0hr54**
Economy L
Operated by Air Canada Express (Jazz) (800)

Return

Economy Tango

<p>Thursday 07 Sep</p> <p>15:35</p>	<p>16:28</p>
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Finance
Trip #1
Sep 6/7

2017

Edmonton

Edmonton Intl (YEG)
Alberta

Calgary

Calgary Intl (YYC)
Alberta



0hr53

Economy L

Operated by Air Canada Express - Jazz | 10490

Purchase summary

		1 adult
	Air Transportation Charges	184.00
	Taxes, fees and charges	87.16
	GRAND TOTAL (Canadian dollars)	\$271.16

Full details can be found in your attached Itinerary/Receipt
Tax information
GST/HST no. 10009-2287
RT0001 \$12.91

WUB pays 50%
\$135.58

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our online rate calculator and baggage policy page for New Zealand.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Calgary (YYC) > Edmonton (YEG)

1st bag
\$ 26.25 CAD
Including taxes

2nd bag
\$ 36.75 CAD
Including taxes

Max. weight per bag
23.0 kg (50.0 lb)

Max. dimensions per bag
158.0 cm (62.0 in)

Edmonton (YEG) > Calgary (YYC)

1st bag
\$ 26.25 CAD
Including taxes

2nd bag
\$ 36.75 CAD
Including taxes

Max. weight per bag
23.0 kg (50.0 lb)

Max. dimensions per bag
158.0 cm (62.0 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.



France
Trip #1
Sep 6/7

GST/HST 669365821
PST 1021523719

RA 172164292 B I O
Rental 06-SEP-2017 08:05 AM
EDMONTON INTL ARPT
Return 08-SEP-2017 02:31 PM
EDMONTON INTL ARPT

ERNA FERENGE
Vehicle # JF101750
Model MALIBU
Class Driver FCAR Class Charged ICAR
License# E17776 State/Province AB
M/Krs Dr ven 109
M/Krs Out 777C
M/Krs In 7879

Charges	No	Unit	Price	Amount
T & H	3	Days	36.29	108.87*
UNLIM M/Krs	0	M/Krs		0.00*
CONCESSION RECOVERY FEE				17.25*
CUSTOMER FACILITY CHARGE				16.50*
VLF REC				1.80*
GST 06 000 X				7.22
Total Charges				CAD 151.65

Amount Due CAD 151.65

* Taxable Items
Subject to Audit
Customer Service Number 1-800-445-5664

WCB pays .650.04

RECEIPT
GST NO. R122556194

TAX 40162287955
EXIT NO. 404
IN: 29/26/17 25:59
OUT: 29/28/17 16:53
DURATION: 2:28:54
PAID: \$ 47.10
GST INCLUDED

TTL 47.10

WCB pays 15.54

THANK YOU FOR YOUR VISIT

ESSO

ROCKY MOUNTAIN ESSO & CAR WASH
411 AIRPORT ROAD
EDMONTON INTERNATIONAL AIR, AB T6E 2E5

ESSO EXPRESS PAY

2017-09-08 14:27:45

TRANS #: 008464
STATION#: 00303401
GST #: R879098507

PUMP 8
EREG \$ 11.91
11.573L AT \$1.029/L

GST INCLUDED \$ 0.57

TOTAL \$ 11.91

WCB pays \$ 3.93

TYPE: PURCHASE

INVOICE NO: TFHB0119

01 APPROVED - TH
ANK YOU 027

LOYALTY: NO

YOU COULD HAVE
EARNED 11 ESSO EXTRA
POINTS. YOUR FIRST
REWARD STARTS AT 150
POINTS.
PICK ONE UP IN STORE
OR VISIT
ESSOEXTRA.COM

RECONCILIATION ID:
TFHB17090814265735

-- IMPORTANT --
RETAIN THIS COPY
FOR YOUR RECORDS

- CUSTOMER'S COPY -

WCB pays
33%
of car rental
and parking.



Ference
Trip #1
Sep 6/17

Ms. Erna Ference

Room Number: 0710
Arrival Date: 09-06-17
Departure Date: 09-07-17
Page No: 1 of 1

INFORMATION INVOICE

Date	Description	Charges	Credits
			09-08-17
09-06-17	Room Revenue	150.00	
09-06-17	Destination Marketing Fee - 3%	4.50	
09-06-17	Tourism Levy - 4%	6.18	
09-07-17			160.68
Total		160.68	160.68
Balance		0.00	

Signature: _____
I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges G.S.T. #105631154 RT 0008

Ference
Trip #2.
Sep 21

to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage and applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers

 Erna M Ference

Seats

Ticket Number:

AC8136 -

AC8153 -

Air Canada - Aeroplan:

Depart

Economy Tango

Thursday
21 Sep, 2017

10:35

Calgary

Calgary Intl. (YYC),

Alberta



11:25

Edmonton

Edmonton Intl (YEG),

Alberta

 **0hr50**
Economy K
AC8136 Operated by: Air Canada Express - Jazz | [Q400](#)

Return

Economy Tango

Thursday
21 Sep, 2017

18:10

Edmonton

Edmonton Intl.
(YEG),

Alberta



19:03

Calgary

Calgary Intl. (YYC),

Alberta

 **0hr53**
Economy K
AC8153 Operated by: Air Canada Express - Jazz | [Q400](#)

Purchase summary

Airfare

		1 adult
	 Air Transportation Charges	148.00
Amount paid:	 Taxes, fees and charges	85.36
\$233.36		<hr/>
Full details can be found in your attached Itinerary/Receipt	GRAND TOTAL (Canadian dollars)	\$233³⁶
Tax information		
GST/HST no. 10009-2287 RT0001		\$11.11

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [See our complete carry-on baggage policy.](#) [Opens in New Window.](#)

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

 Calgary (YYC) > Edmonton (YEG)

 1st bag

\$ 26.25 CAD

Including taxes

 2nd bag

\$ 36.75 CAD

Including taxes

Max. weight per bag:

23.0 kg (50.0 lb)

Max. dimensions per bag:

158.0 cm (62.0 in)

 Edmonton (YEG) > Calgary (YYC)

 1st bag

\$ 26.25 CAD

 2nd bag

\$ 36.75 CAD

Max. weight per bag:

23.0 kg (50.0 lb)

Max. dimensions per bag:



Ference
Trip # 2.
Sep 21

Invoice # 15024701511

Renter Information

Renter Name
EMA FERENCE

Renter Address

Trip Information

Pickup

Thu, Sep 21 2017 11:39 A.M.
EDMONTON INTL ARPT (YEG) ✈
1, 1000 AIRPORT ROAD
LEDUC, AB T9E8B7
CAN

Return

Thu, Sep 21 2017 5:38 P.M.
EDMONTON INTL ARPT (YEG) ✈
1, 1000 AIRPORT ROAD
LEDUC, AB T9E8B7
CAN

Vehicle Information

4X4 SUPERCREW CAB STYLESIDE 5.5
FT.

License #:
State/Province: AB

Vehicle Class Driven
Pickup 4-Door/Automatic/Air

Vehicle Class Charged
You Click. We Pick. 2 or 4-Door/Automatic/
Air

Odometer Mileage/Kilometers
Starting: 12,357 Ending: 12,500
Total: 143

Rental Charges

Rental Rate	Time & Distance 1 Day at 20.76 CAD / Day	20.76 CAD
Mileage	Unlimited Mileage	Included
Taxes and Fees	Customer Facility Charge 5.50/day (5.50 CAD / Day)	5.50 CAD
	Vit Rec .60/day (0.60 CAD / Day)	0.60 CAD
	Concession Recovery Fee 15.60 Pct (15.60%)	3.33 CAD
	Goods And Services Tax (5.00%)	1.51 CAD
Total		31.70 CAD
(Subject to audit)		
Amount charged on Sep 21 2017 to		(31.70 CAD)
Amount Due		0.00 CAD

Thank you for renting with
Enterprise Rent-A-Car

We appreciate your business!

This email was automatically generated
from an unattended mailbox, so please do
not reply to this e-mail.

If you have any questions about your
rental, please view our Frequently Asked
Questions or send us a secured message
by visiting our [Support Center](#)

RECEIPT
GST NO. R122556194

Parking at
YYC airport.

TRT NO: 162238596
EXIT No. A14
IN: 29/21/17 29:36
OUT: 29/21/17 19:19
DURATION: 2 09: 43
PAID: \$ 15.72
(GST INCLUDED)

REF. THANK YOU FOR
YOUR VISIT

00 FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT