

Expense Disclosure Reporting Form

Name: Pieter Lambooy, VP Operations

For the Period:

Nov-17

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1 Nov 16 - 18, 2017	Banff	To attend Alberta Road Builders Presentation of Safety Awards		\$439.22	\$678.50	\$351.40		\$1,469.12
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$1,469.12

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$1,469.12

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Pieter Lambooy	Travel Meal Allowance	11/21/2017	01. 11/16/2017 at 07:00 AM to 11/18/2017 at 02:00 PM - Banff AB ~ Alberta Road Builders: Presentation of safety awards	11/16/2017	11/18/2017	11/16/2017	Meals provided from Thurs Dinner to Sat Breakfast	\$28.00	1
Pieter Lambooy	Mileage	11/21/2017	01. 11/16/2017 at 07:00 AM to 11/18/2017 at 02:00 PM - Banff AB ~ Alberta Road Builders: Presentation of safety awards	11/16/2017	11/18/2017	11/16/2017	Drive to and from Banff, AB	\$419.22	1

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Alberta Roadbuilders
Mr Pieter Lambooy

Canada

INFORMATION INVOICE

Room :
Folio # :
Cashier # :
Page # : 1 of 2

Group Name Alberta Road Builders And Heavy Cons

Arrival : 11-16-17
Departure : 11-18-17

Date	Description	Additional Information	Charges	Credits
11-16-17	Room Charge		281.00	
11-16-17	Tourism Improvement Fee (2%)		5.62	
11-16-17	Alberta Tourism Levy (4%)		11.46	
11-16-17	Room GST (5%)		14.33	
11-16-17	Self Parking		10.00 **	
11-16-17	Package Gratuity Inclusion		25.56	
11-16-17	Package GST (5%)		1.28	
11-16-17	Meal Plan Package Inclusions		142.00 *	
11-16-17	Package GST (5%)		7.10 *	
11-16-17	Package Gratuity Inclusion		12.00 *	
11-16-17	Package GST (5%)		0.60 *	
11-17-17	Room Charge		281.00	
11-17-17	Tourism Improvement Fee (2%)		5.62	
11-17-17	Alberta Tourism Levy (4%)		11.46	
11-17-17	Room GST (5%)		14.33	
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11-17-17	Package GST (5%)		7.10 *	
11-17-17	Package Gratuity Inclusion		12.00 *	
11-17-17	Package GST (5%)		0.60 *	

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Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois (18.00% par année).

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Room :
Folio # :
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Page # : 2 of 2
Group Name : Alberta Road Builders And Heavy Cons
Arrival : 11-16-17
Departure : 11-18-17

Date	Description	Additional Information	Charges	Credits
		Total	1,021.90	0.00
		Balance Due		1,021.90
GST Summary				
	Room	28.66		
	F&B	0.00		
	Other	18.91		
	Total	47.57		

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* meals \$323.40
**parking \$20
accommodation \$678.50

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