

Name: **Erna Ference, Board Member**

For the Period:

May-19

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1 30-Apr-19	Edmonton	To attend Board Committee and Board of Directors Meeting	\$319.46	\$232.74	\$171.39	\$67.00		\$790.59
2 22-May-19	Edmonton	To attend Board Committee and Board of Directors Retreat & Meeting	\$387.71	\$188.76	\$171.39	\$71.00		\$818.86
3								
4								
5								
6								
7								
8								
9								
10								

Travel Related \$1,609.45

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1 10-May-19	Registration fee to attend Institute of Corporate Directors (ICD) session	\$63.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00

Non-Travel Related \$63.00

Notes

Total claimed for reporting period: \$1,672.45

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Ference, Erna	Mileage	4/29/2019	01. 04/29/2019 at 05:00 AM to 04/30/2019 at 07:30 PM - Edmonton ~ WCB Board Committees and Board meeting	4/29/2019	4/30/2019	4/29/2019	Travel from Home to Calgary airport and return (180 km)	\$91.80	1
Ference, Erna	Meal Allowance	April 30/2019	01. 04/29/2019 at 05:00 AM to 04/30/2019 at 07:30 PM - Edmonton ~ WCB Board Committees and Board meeting	4/29/2019	4/30/2019	4/30/2019	Meal Allowance & Per diem (1 per diem, 1 breakfast, 2 dinners)	\$67.00	1
Ference, Erna	Mileage	May 21/22, 2019	01. 05/21/2019 at 06:00 AM to 05/22/2019 at 07:00 PM - Edmonton ~ Attend Finance Board Meeting/Retreat May 21 & 22 2019	5/21/2019	5/22/2019	5/22/2019	Travel from home to Calgary/return 190 km	\$96.90	2
Ference, Erna	Meal Allowance	May 21/22, 2020	01. 05/21/2019 at 06:00 AM to 05/22/2019 at 07:00 PM - Edmonton ~ Attend Finance Board Meeting/Retreat May 21 & 22 2019	5/21/2019	5/22/2019	5/22/2019	1 breakfast May 21, 2 lunches May 21 & 22, 1 dinner May 22, and 1 per diem	\$71.00	2

Booking Confirmation

Booking Reference:

Date of issue: 02 Apr, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage and applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

 - Depart

Economy - Standard

Monday 29 Apr, 2019	07:00 Calgary Calgary Int. (YYC), AB		07:50 Edmonton Edmonton Int. (YEG), AB	 AC8130	0hr50 Economy L Operated by: Air Canada Express - Jazz Q400
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 - Return

Economy - Standard

Tuesday 30 Apr, 2019	18:20 Edmonton Edmonton Int. (YEG), AB		19:18 Calgary Calgary Int. (YYC), AB	 AC8157	0hr58 Economy L Operated by: Air Canada Express - Jazz Dash 8-300
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Passengers

 **Erna M Ference**

Ticket Number

Air Canada -

Seats

AC8130 -

AC8157 -



Purchase summary

Amount paid: \$319.46

Tax information

GST no. 10009-2287 RT0001
\$15.21

	1 adult
<hr/>	
 Air Transportation Charges	
Base Fare - Depart - Economy - Standard	108.00
Base Fare - Return - Economy - Standard	98.00
Surcharges	24.00
<hr/>	
 Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	15.21
Air Travellers Security Charge - Canada	14.25
Airport Improvement Fee - Canada	60.00
<hr/>	
Total airfare and taxes before options	\$319⁴⁶
<hr/>	
GRAND TOTAL (Canadian dollars)	\$319⁴⁶



Erna Ference

Room No. :
Arrival : 04-29-19
Departure Date : 04-30-19
Folio No. :

Canada

Conf. No. :
P.O. No. :

Company Name:

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
04-29-19	Room Revenue	160.00	
04-29-19	Destination Marketing Fee	4.80	
04-29-19	Tourism Levy	6.59	
04-30-19			171.39
		Total Charges	171.39
		Total Credits	171.39
		Balance	0.00

Merchant ID
Transaction ID
Approval Code
Approval Amount 171.39

Credit Card #
Capture Method Swiped
Transaction Amount 171.39

Dollar Thrifty Automotive Group Canada Inc.
Edmonton International Airport
Edmonton, AB T9E0V3 (877) 283-0898

Renting Emp.

HST: R106533326,

Customer Information	Rental Expiry Information	Rental Agreement #																																																							
ERNA FERENCE BC #: _____ Renter #: _____ CD: _____ DL#: _____ AB	RA Out: 04/29/2019 8.07 YEG 0889316 RA Due: 04/30/2019 16.00 YEG 0889316																																																								
NO ADDITIONAL DRIVERS ONLY AUTHORIZED RENTERS MAY DRIVE THE CAR. PO#: _____ Local Contact: ONLY DRIVER	Vehicle Information	Rate/Free Km Information																																																							
	Veh.#: _____ Lic. # _____ Stall: _____ Fuel Out: 8/8 Odom Out: 32,535	<table border="1"> <thead> <tr> <th colspan="2"></th> <th colspan="2">Estimated Charges</th> </tr> </thead> <tbody> <tr> <td>Regular: Overtime Hour</td> <td>12.00</td> <td>hour</td> <td>.00</td> </tr> <tr> <td>Regular: Daily</td> <td>2 @ 36.09</td> <td>day</td> <td>72.18</td> </tr> <tr> <td>Net T&M</td> <td></td> <td></td> <td>72.18</td> </tr> <tr> <td>Energy Recovery Fee</td> <td>1 @ .88</td> <td>unit</td> <td>.88</td> </tr> <tr> <td>Veh Lic Fee and Air Tax Re</td> <td>2 @ 1.78</td> <td>day</td> <td>3.56</td> </tr> <tr> <td>Premium Location Charge -</td> <td>15.600</td> <td>%</td> <td>11.95</td> </tr> <tr> <td>Customer Facility Charge</td> <td>2 @ 5.50</td> <td>day</td> <td>11.00</td> </tr> <tr> <td>Goods and Services Tax YEG</td> <td>5.000</td> <td>%</td> <td>4.98</td> </tr> <tr> <td>ReFuel Charge YEG (per Li</td> <td>4.05</td> <td></td> <td></td> </tr> <tr> <td>Subtotal of Other Charges</td> <td></td> <td></td> <td>32.37</td> </tr> <tr> <td>Estimated Charges</td> <td></td> <td></td> <td>104.55</td> </tr> <tr> <td>Total Deposits/Payments</td> <td></td> <td></td> <td>.00</td> </tr> <tr> <td>GRAND TOTAL:</td> <td></td> <td></td> <td>104.55</td> </tr> </tbody> </table>			Estimated Charges		Regular: Overtime Hour	12.00	hour	.00	Regular: Daily	2 @ 36.09	day	72.18	Net T&M			72.18	Energy Recovery Fee	1 @ .88	unit	.88	Veh Lic Fee and Air Tax Re	2 @ 1.78	day	3.56	Premium Location Charge -	15.600	%	11.95	Customer Facility Charge	2 @ 5.50	day	11.00	Goods and Services Tax YEG	5.000	%	4.98	ReFuel Charge YEG (per Li	4.05			Subtotal of Other Charges			32.37	Estimated Charges			104.55	Total Deposits/Payments			.00	GRAND TOTAL:		
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TRANSACTION RECORD

ROCKY MOUNTAIN ESSO

411 AIRPORT RD
EDMONTON INT AB T9E 0W5

ESSO EXPRESS PAY

2019-04-30 1

TRANS #: _____
STATION#: _____
GST #: _____

PUMP 7
EREG \$ 4.99
4.231L AT \$1.179/L

GST INCLUDED \$ 0.24
TOTAL : CAD\$ 4.99

TYPE: PURCHASE

RECEIPT
GST NO. R122556194

TKT NO: _____
EXIT No. _____
IN: 04/29/19 05:43
OUT: 04/30/19 16:53
DURATION: 1 11: 10
PAID: \$ 31.40
(GST INCLUDED)

AUTH. CODE
REF. 93
THANK YOU FOR
YOUR VISIT



Other Transportation

parking at Calgary airport+car rental+gas+mileage
\$31.40+\$104.55+\$4.99+\$91.80 = \$232.74

IMPORTANT

below, You acknowledge that:

You have read and agree to the terms and conditions, both printed and written, that appear here and on the separate rental agreement jacket (collectively the "Agreement") which is incorporated herein, and All information provided by You to us is true.
 n votre signature ci-dessous, vous reconnaissez ce qui suit : vous avez lu les modalités, imprimées et écrites sur le présent document et sur le contrat de location distinct (collectivement nommé le « contrat ») et, et vous y consentez; et tous les renseignements que vous nous avez fournis sont vrais.

ERSIGNED LESSEE OR THE SIGNATORY TO THIS RENTAL ENT CERTIFIES THAT HE OR SHE HOLDS A VALID DRIVER'S FOR THE OPERATION OF THE VEHICLE(S) REFERRED TO IN EEMENT, AND AGREES TO ENSURE THAT ANY PERSON WHO S THE VEHICLE HOLDS A VALID DRIVER'S LICENSE OF THE CLASS.

FAIRE SOUSSIGNÉ OU LE SIGNATAIRE DU PRÉSENT CONTRAT ION CERTIFIE QU'IL EST TITULAIRE D'UN PERMIS DE E VALIDE POUR LA CLASSE APPROPRIÉE POUR LA CONDUITE S VÉHICULES DÉCRITS AU CONTRAT ET IL S'ENGAGE À R QUE TOUTE PERSONNE APPELÉE À CONDUIRE CE OU CES ES EST ELLE-MÊME TITULAIRE D'UN PERMIS DE CONDUIRE DE LA CLASSE APPROPRIÉE.

nature / Signature du locataire

Authorized Renter / Signature du locataire additionnel

Booking Confirmation

Booking Reference:

Date of issue: 01 May, 2019

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 **– Depart****Economy - Standard**Tuesday
21 May, 201913:05
Calgary
Calgary Int. (YYC), AB13:59
Edmonton
Edmonton Int. (YEG), AB
AC8138**0hr54**
Economy S
Operated by: Air Canada Express -
Jazz | **Dash 8-300** **– Return****Economy - Standard**Wednesday
22 May, 201916:55
Edmonton
Edmonton Int. (YEG), AB17:47
Calgary
Calgary Int. (YYC), AB
AC8153**0hr52**
Economy T
Operated by: Air Canada Express -
Jazz | **Q400**

Passengers

 **Erna M Ference****Ticket Number**Air Canada - **Seats**

AC8138 -

AC8153 -



Purchase summary

Amount paid: \$387.71

Tax information

GST no. 10009-2287 RT0001
\$18.46

	1 adult
<hr/>	
 Air Transportation Charges	
Base Fare - Depart - Economy - Standard	145.00
Base Fare - Return - Economy - Standard	126.00
Surcharges	24.00
<hr/>	
 Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	18.46
Air Travellers Security Charge - Canada	14.25
Airport Improvement Fee - Canada	60.00
Total airfare and taxes before options	\$387⁷¹
GRAND TOTAL (Canadian dollars)	\$387⁷¹

Dollar Thrifty Canada Inc.
 Edmonton International Airport 1000 Airport Road
 Edmonton, AB T9E0V3
 1-855-560-7731

Contract #

ERNA FERENCE

Home Ph #:
 email:

Rental Summary

1. Unit #: 3081197		<u>Date</u>	<u>Time</u>	<u>Odom</u>	<u>Fuel</u>	<u>Loc</u>
Rented Class: CCAR		Out: 05/21/2019	10.35	14,496	8	YEG
2019 TOY TOYOTA CAM		In: 05/22/2019	11.35	14,568	8	YEG
2. Unit #:						
Rented Class: CCAR	Lic:	Out:	0.00	0	0	
0	VIN:	In:	0.00	0	0	

Charge Summary

<u>Description</u>	<u>Charged</u>	<u>Rate</u>	<u>Per</u>	<u>Amount</u>
Regular: Overtime Hour	1 @	9.00	hour	9.00
Regular: Daily	1 @	26.85	day	26.85
Net T&M				35.85
Energy Recovery Fee	1 @	.88	unit	.88
Veh Lic Fee and Air Tax Recvry	2 @	1.78	day	3.56
Premium Location Charge - YEG		15.600	%	6.29
Customer Facility Charge	2 @	5.50	day	11.00
Goods and Services Tax YEG		5.000	%	2.88
Subtotal of Other Charges				24.61
Total Charges				60.46
		05/22/2019		60.46
Total Deposits/Payments				60.46
Net Due				0.00
Other Transportation				
car rental+parking at Calgary airport+mileage				
\$60.46+\$31.40+\$96.90 = \$188.76				

RECEIPT
GST NO. R122556194

TKT NO:
 EXIT No.
 IN: 05/21/19 07:47
 OUT: 05/22/19 14:00
 DURATION: 1 06: 13
 PAID: \$ 31.40
 (GST INCLUDED)

AUTH. CODE
 REF. 50
 THANK YOU FOR
 YOUR VISIT



Erna Ference

Room No.

Arrival : 05-21-19

Departure Date : 05-22-19

Folio No.

Conf. No.

P.O. No. :

Company Name:

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
05-21-19	Room Revenue	160.00	
05-21-19	Destination Marketing Fee	4.80	
05-21-19	Tourism Levy	6.59	
05-21-19	Visa		171.39
Total Charges		171.39	
Total Credits			171.39
Balance			0.00



Institute of Corporate Directors
2701-250 Yonge Street, Toronto, ON M5B 2L7

Order Number
Order Date 5/1/2019
Bill To
Payment Method
Name on Card
Ship To

Item	Quantity	Price	Total
Business Transformation - Thriving in a Digital Era - Ms Erna M. Ference ICD.D When: 5/10/2019 - 5/10/2019 Where: Calgary Petroleum Club Devonian Room 319 5 Avenue SW Calgary, AB Registration Option: Business Transformation - Thriving in a Digital Era 5/10/2019 7:00 AM	1	60.00	60.00

Item Total	60.00
GST	3.00
TRANSACTION GRAND TOTAL	63.00
Payment Amount	63.00