

Expense Disclosure Reporting Form

Name: Trevor Alexander, President & CEO

For the Period:

May-19

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	25-Apr-19	Calgary						\$299.88
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$299.88

[Notes](#)

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1	9-Apr-19 Business meal with external stakeholder	\$75.64
2	11-Apr-19 Business meal with external stakeholder	\$42.68
3	12-Apr-19 Business meal with external stakeholder	\$43.37
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$161.69

[Notes](#)

Total claimed for reporting period: \$461.57

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Trevor Alexander	Mileage	5/8/2019	01. 04/24/2019 at 04:00 PM to 04/25/2019 at 06:45 PM - Calgary ~ meeting	4/24/2019	4/25/2019	4/24/2019	Travel to WCB Calgary office to attend meeting (588 kms)	\$299.88	1

NORMAND'S BISTRO
9828 101 AVE
EDMONTON AB

ALLEGRO ITALIAN KITCHEN
10011 109 STREET
EDMONTON AB

NORMAND'S BISTRO

CARD TYPE
DATE 2019/04/12
TIME 0174 13:10:32
CLERK ID 103
INVOICE #
RECEIPT NUMBER

CARD TYPE
DATE 2019/04/09
TIME 0944 14:40:39
RECEIPT NUMBER

10177 99th STREET
EDMONTON AB
T5J 3C6
780-425-1008
GST # RT0001-076007504

PURCHASE AMOUNT \$36.75
TIP \$6.62
TOTAL

PURCHASE AMOUNT \$64.10
TIP \$11.54
TOTAL

\$43.37

\$75.64

103 JUSTINE/

Check: 194 Guests: 2
Table: 35-1

04/12/2019 12:32PM

1 SPINACH SALAD 11.00
1 ADD 3 SHRIMP 7.00
1 REUBEN 17.00
DAY SALAD

Subtotal 35.00
G.S.T. 1.75

Total Due \$36.75

APPROVED

AUTH# 009691 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

!! HAPPY HOUR MARTINI \$9
4-6 p.m. EVERY DAY
****PLEASE PAY SERVER****
THANK YOU & SEE YOU SOON

DINE HERE COFFEE TO GO \$1.00

APPROVED

AUTH# 011841 01-027
THANK YOU

Allegro Italian Kitchen
10011-109th Street
Edmonton, Alberta
780-424-6644

Your GST# 896140894

9 andrea

Check: 905 Guests: 1
Table: 3-1

04/09/2019 11:42AM

2 SODA 6.50
1 INSALATA TREVISANA 16.45
2 Salmon & Prawn Salad 40.00

Subtotal 62.95
G.S.T. 1.15

Total Due \$64.10

Please Pay Server

