

Expense Disclosure Reporting Form

Name: **William P. Ostapek, Secretary & General Counsel**

For the Period:

May-17

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1 11-May-17	Calgary	To attend quarterly meeting with Secretary & General Counsel staff at Calgary office	328.89	25.00		25.00		\$378.89
2 May 16-18, 2017	Toronto	To attend AWCBC Interjurisdictional Coordinators' meeting		62.50	600.92	48.00		\$711.42
3 15-May-17	Halifax	To attend Workers' Compensation Lawyers Conference					\$400.00	\$400.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
							Travel Related	\$1,490.31

Notes

Dates	Purpose	Total
4 28-Apr-17	Parking at Canadian Bar Association Administrative Law section meeting	\$7.50
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
		Non-Travel Related
		\$7.50

Notes

Total claimed for reporting period: \$1,497.81

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
William Ostapek	Travel Meal Allowance	5/23/2017	02. 05/11/2017 at 06:00 AM to 05/11/2017 at 04:00 PM - Calgary ~ Quarterly Meeting with Calgary Staff	5/11/2017	5/11/2017	5/11/2017	Meal Allowance	\$25.00	1
William Ostapek	Travel Meal Allowance	5/23/2017	01. 05/16/2017 at 02:30 PM to 05/18/2017 at 05:30 PM - Toronto [OoP] Ontario [C/S] ~ Attendance at Annual AWCBC All Committee Meetings - IJA Committee	5/16/2017	5/18/2017	5/18/2017	Meal Allowance	\$48.00	2

**UNIGLOBE****Travel**

Phone: 403-531-2400

onlinesupport@uniglobeone.com

Direct Line: 1-877-575-6868

Passenger(s): Ostapek/William Paul Mr **Trip Record**
Ref: WCB **Locator:**

Invoice No.: 1691846

• WITH UNIGLOBE YOUR AC CORPORATE DISCOUNT SAVINGS IS 34.67



AIR - Thursday May 11 2017

Air Canada Flight AC8133 Economy Class
Operated By /Air Canada Express - Jazz

Check In Confirmation:

Check In With /AIR CANADA EXPRESS - JAZZ

Depart: 07:40, Thursday, May 11 **Arrive:** 08:37, Thursday, May 11
Edmonton Intl. Airport Calgary Intl. Airport
Edmonton, Alberta, Canada Calgary, Alberta, Canada

Booking Code: G (Economy)

Remarks: Turbo propeller plane used on this flight
You are booked in Flex class



AIR - Thursday May 11 2017

Air Canada Flight AC8140 Economy Class
Operated By /Air Canada Express - Jazz

Check In Confirmation:

Check In With /AIR CANADA EXPRESS - JAZZ

Depart: 13:10, Thursday, May 11 **Arrive:** 14:04, Thursday, May 11
Calgary Intl. Airport Edmonton Intl. Airport
Calgary, Alberta, Canada Edmonton, Alberta, Canada

Booking Code: G (Economy)

Remarks: Turbo propeller plane used on this flight
You are booked in Flex class

Invoice Details

Transaction / Document	Base	Tax	Total
Air Canada /	254.64	74.25	328.89
Totals:	254.64	74.25	CAD 328.89

Total Charged to Credit Card: CAD 328.89

Balance Due: CAD 0.00

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*CBA Admin Law
Section Meeting*

WELCOME TO

SCOTIA PLACE EDMONTON
PLEASE KEEP THIS TICKET
WITH YOU

Paid On: 2017/04/28 13:15
Entered: 2017/04/28 11:43
Duration: 1:02:06
Ticket#: 43705465

Orig. Fee: \$ 7.50
Paid: \$ 7.50
GST#: 887315638RT0006
Impark 780-420-1976
Change: \$ 0.00
SC: \$ 0.00

Seq# 0016240250 66247939
Purchase/Sale 17/04/28 13:16:17

01 APPROVED - THANK YOU 027

2

GST# R128599776

Edmonton Airports
Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 1st F1 18/05/17 16:26
Receipt 099622

16/05/17 15:05
18/05/17 16:26
Period 2d1h30'
(Tax) \$62.50

Total \$62.50

Total \$62.50

Sub Total \$59.52
Tax 5% \$2.98

03A01476 - 1/1

1

GST# R128599776

Edmonton Airports
Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 1st F1 11/05/17 14:07
Receipt 065714

11/05/17 06:40
11/05/17 14:07
Period 1d0h0'
(Tax) \$25.00

Total \$25.00

Total \$25.00

Sub Total \$23.81
Tax 5% \$1.19

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OMNI HOTELS & RESORTS

the king edward | toronto

Mr William Ostapek
9925 - 107 STREET
PO BOX 1960
Edmonton AB T5J2P3
Canada

Room No. : 0753
Arrival : 05-16-17
Departure : 05-18-17

INFORMATION INVOICE

Page No. : 1 of 1
Conf. No. :

Group Name : AWCBC All Committee Meetings 2017
Company Name : Association of Workers' Compensation Boa

Date	Description	Charges	Payments
05-16-17	Room Charge	259.00	
05-16-17	13% HST - Room	33.67	
05-16-17	2.66% DMP	6.89	
05-16-17	13% HST - DMP	0.90	
05-17-17	Room Charge	259.00	
05-17-17	13% HST - Room	33.67	
05-17-17	2.66% DMP	6.89	
05-17-17	13% HST - DMP	0.90	
05-18-17			600.92
Subtotal		600.92	600.92
Total			0.00

HST ID: 805815735 RT0001
HST Total \$ 69.14

Thank you for staying at The Omni King Edward Hotel.

37 King Street East
Toronto, Ontario M5C 1E9
Phone: (416) 863-9700, Fax: (416) 863-5232



CONFERENCE REGISTRATION

Name: William Ostapek

Position/Title: Secretary & General Counsel

Jurisdiction: Alberta

Business Address: 9925 - 107 Street
PO Box 2415
Edmonton, Alberta, T5J 2S5

Phone: _____

E-mail: _____

Will you be accompanied by guests?

If yes, please indicate how many will be attending the opening reception and dinners: _____

Conference Registration Fee is \$400.00. Please make cheque payable to the **Workers' Compensation Board of Nova Scotia**