

Expense Disclosure Reporting Form

Name: **Ron Helmhold, Chief Financial Officer**

For the Period:

Mar-20

Travel, Seminars/Conference and Associated Expenditures

| Date of expense | Destination | Purpose | Airfare | Other Transportation | Accommodation | Meals (includes per diem allowances) | Seminar / Conference / Registration fees | Total |
|-----------------------|-------------|---------|---------|----------------------|---------------|--------------------------------------|--|-----------------|
| 1 | 11-Mar-20 | Calgary | | | | | | \$303.96 |
| 2 | | | | | | | | \$0.00 |
| 3 | | | | | | | | \$0.00 |
| 4 | | | | | | | | \$0.00 |
| 5 | | | | | | | | \$0.00 |
| 6 | | | | | | | | \$0.00 |
| 7 | | | | | | | | \$0.00 |
| 8 | | | | | | | | \$0.00 |
| 9 | | | | | | | | \$0.00 |
| 10 | | | | | | | | \$0.00 |
| Travel Related | | | | | | | | \$303.96 |

Notes

Non-travel related Expenditures (Business meals, etc...)

| Dates | Purpose | Total | |
|---------------------------|-----------|---|----------------|
| 1 | 10-Jan-20 | Business lunch with external representative | \$56.99 |
| 2 | 20-Jan-20 | Parking fee to attend an Institute of Corporate Directors (ICD) event | \$10.50 |
| 3 | 31-Jan-20 | Business lunch with external WCB representative | \$27.83 |
| 4 | | | \$0.00 |
| 5 | | | \$0.00 |
| 6 | | | \$0.00 |
| 7 | | | \$0.00 |
| 8 | | | \$0.00 |
| 9 | | | \$0.00 |
| 10 | | | \$0.00 |
| Non-Travel Related | | | \$95.32 |

Notes

Total claimed for reporting period: \$399.28

Expense Disclosure Reporting Form

Mileage & Per Diem Allowances

| Employee Name | Expense Type | Submitted Date | Trip Info | Trip Start Date | Trip End Date | Expense Trans Date | Detail Description | Total Amount (Includes GST/HST) | Summary Item Reference |
|---------------|--------------|----------------|---|-----------------|---------------|--------------------|---|---------------------------------|------------------------|
| Ron Helmhold | Mileage | 3/12/2020 | 01. 03/11/2020 at 06:00 AM to 03/11/2020 at 06:00 AM - Calgary ~ ITF Meeting March 11 2020 | 3/11/2020 | 3/11/2020 | 3/11/2020 | Mileage from Edmonton to Calgary/return (596 km return) | \$303.96 | 1 |



9940 106 Street
Edmonton, AB
780-429-2828
www.themarc.ca
GST#807555859

107 MELANIE

Check: _____
Table: _____
01/10/2020 11:45AM

Guests: 2

| | | |
|---|------------------|----------------|
| 1 | COFFEE | 3.00 |
| 1 | POP | 3.00 |
| | COKE | |
| 2 | CUP OF SOUP | 12.00 |
| 2 | OMLETTE DU JOUR | 28.00 |
| | Subtotal | 46.00 |
| | G.S.T. | 2.30 |
| | Total Due | \$48.30 |

PLEASE PAY SERVER
Thank You

THE MARC RESTAURANT
GROUP LTD.
9940 106 ST NW
EDMONTON AB

CARD _____
CARD TYPE _____
DATE 2020/01/10
TIME _____
RECEIPT NUMBER _____

PURCHASE AMOUNT \$48.30
TIP \$8.69
TOTAL

\$56.99

APPROVED

AUTH# _____
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PARKING
DIAMOND
SERVICE
RECEIPT
RE-ENTRY CODE
Family Owned & Operated

Expiration Date/Time
09:21 AM
JAN 20, 2020
Family Owned & Operated

Purchase Date/Time: 07:21am Jan 20, 2020

Total Parking: \$10.00

Total GST: \$0.50

Total Due: \$10.50

Total Paid: \$10.50

Ticket #

S/N #

Setting:

Mach Name:

Rate: \$5.00 PER HOUR
Pmt Type: CC (Swipe)



Family Owned & Operated

GST #898783089

PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT

Filistix
Filistix Restaurants Inc.
10621 - 100 Avenue,
Edmonton, AB T5J 0B3
Date Jan 31, 2020 11:58:38
Table/TransId:
TransId:
Server: 1

| | |
|---------------------|--------|
| 2 regular - pacific | 24.00 |
| 2 dine in | 0.00 |
| 1 canned soda | 2.50 |
| Subtotal | 26.50 |
| GST | 1.33 ← |
| Total | 27.83 |
| Balance | -27.83 |
| First Name: | 0.00 |
| Last Name: | |

GST# 750938516 RT0001

Thank you!
Hope to see you again soon!