

Expense Disclosure Reporting Form

Name: Pieter Lambooy, VP Operations

For the Period:

Jan-17

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1	19-Jan-17	Calgary AB	To attend a meeting in Calgary office	\$260.66	\$66.61		\$14.00	\$341.27
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$341.27

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose		Total
1	12-Jan-17	Business lunch with external stakeholder	\$48.56
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
Non-Travel Related			\$48.56

Notes

Total claimed for reporting period: \$389.83

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Pieter Lambooy	Travel Meal Allowance	1/20/2017	01. 01/19/2017 at 05:30 AM to 01/19/2017 at 05:45 PM - Calgary ~ Office visit and account meeting	1/19/2017	1/19/2017	1/19/2017	Lunch	\$14.00	1



eTicket Receipt

Prepared For
LAMBOOY/PIETER J MR

RESERVATION CODE	
ISSUE DATE	05Jan17
TICKET NUMBER	
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
19Jan17	WESTJET WS 104	EDMONTON INTL AB, CANADA Time 7.45am	CALGARY INTL AB, CANADA Time 8.44am	Seat Number 06D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DA14UM Not Valid Before 19JAN17 Not Valid After 19JAN17
19Jan17	WESTJET WS 918	CALGARY INTL AB, CANADA Time 4.28pm	EDMONTON INTL AB, CANADA Time 5.20pm	Seat Number 05C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DA14UM Not Valid Before 19JAN17 Not Valid After 19JAN17

Allowances

<p>Baggage Allowance YEG to YYC - 0 Pieces WESTJET Prices of additional baggage pieces:</p> <ol style="list-style-type: none">25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters <p>YYC to YEG - 0 Pieces WESTJET Prices of additional baggage pieces:</p> <ol style="list-style-type: none">25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters <p>ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC</p> <p>Carry On Allowances YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)</p> <p>Carry On Charges YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier</p>
--

Payment/Fare Details

Form of Payment	CREDIT CARD
Fare Calculation Line	YEA WS YYC70.00WS YEA70.00CAD140.00END
Fare	CAD 140.00
Taxes/Fees/Carrier-Imposed Charges	CAD 14.25 CA1 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 11.91 XG (GOODS AND SERVICES TAX (GST))
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 250.16

Other Charges

SEAT ASSIGNMENT # (YEG-YYC / QTY 1, YYC-YEG / QTY 1)	CAD 10.00
Taxes	CAD 0.50
Form of Payment	CREDIT CARD -
Total	CAD 10.50
Total Fare and Other Charges	CAD 260.66

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare families](#) (Econo, Flex, and Plus)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At Westjet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these

Dollar Thrifty Canada Inc
 2000 Airport RD NE GST R106533326
 Calgary, AB T2E6M5
 1-855-560-7731

Contract #

PIETER LAMBOOY

Home Ph #:
 email:

Rental Summary

			<u>Date</u>	<u>Time</u>	<u>Odom</u>	<u>Fuel</u>	<u>Loc</u>
1. Unit #: 3051927							
Rented Class: FCAR	Lic: L63491 AB		Out: 01/19/2017	8.53	26,608	8	YYC
2016 TOY PRIUS V	VIN: JTDZN3EUXGJ054514		In: 01/19/2017	14.31	26,631	8	YYC
2. Unit #:							
Rented Class: FCAR	Lic:		Out:	0.00	0	0	
0	VIN:		In:	0.00	0	0	

Charge Summary

<u>Description</u>	<u>Charged</u>	<u>Rate</u>	<u>Per</u>	<u>Amount</u>
Hourly		5.00	hour	.00
Daily	1 @	26.43	day	26.43
Net T&M				26.43
Veh Lic Fee and Air Tax Recvry	1 @	1.78	day	1.78
Energy Recovery Fee	1 @	.88	unit	.88
Premium Location Charge - YYC		15.610	%	4.54
Customer Facility Charge	1 @	6.00	day	6.00
Goods and Services Tax YYC		5.000	%	1.98
Subtotal of Other Charges				15.18
Total Charges				41.61
Payment		01/19/2017		41.61
Total Deposits/Payments				41.61
Net Due				0.00

GST# R128599776

Edmonton Airports

Can-T53 2T2 Edmonton
Tax Code CA5%

POF 2nd Fl 19/01/17 17:32
Receipt 041304

Short-term parking tkt

19/01/17 06:11
19/01/17 17:32
Period 1d0h0'
(Tax) \$25.00

Total \$25.00

Payment Received \$25.00

Merch:82005340013

Auth:
Type: Swiped

Sub Total \$23.81
Tax 5% \$1.19

171
000500

THE COMMON

9910 - 109 STREET
EDMONTON AB

CARD

CARD TYPE MASTERCARD

DATE 2017/01/12

TIME 0205 12:29:59

RECEIPT NUMBER

S85014892-001-020-002-0

PURCHASE

AMOUNT \$41.15

TIP \$7.41

TOTAL

\$48.56 *

APPROVED

AUTH# 01-027

THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

*Detailed receipt not available