

Expense Disclosure Reporting Form

Name: Grace Thostenson, Chair, Board of Directors

For the Period:

Feb-19

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals (includes per diem allowances)	Seminar / Conference / Registration fees	Total
1	Jan 2-4, 2019	Edmonton						
		To attend Board member CEO recruitment meetings		\$225.00	\$342.78	\$97.00		\$664.78
2	28-Jan-19	Edmonton						
		To attend Board & Committee meetings and CEO Retirement dinner		\$324.87	\$191.39	\$19.00		\$535.26
3	5-Feb-19	Edmonton						
		To attend meeting with Minister Gray and WCB CEO		\$207.06	\$20.00	\$82.00		\$309.06
4	19-Feb-19	Edmonton						
		To attend Board of Director orientation		\$306.00				\$306.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
Travel Related								\$1,815.10

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose		Total
5	7-Jan-19	To attend CEO recruitment interviews	\$42.71
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Non-Travel Related			\$42.71

Notes

Total claimed for reporting period: \$1,857.81

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Grace Thostenson	Mileage	2/6/2019	01. 01/01/2019 at 06:00 AM to 01/03/2019 at 06:00 PM - Edmonton ~ Travel to Edmonton re Board member recruitment	1/1/2019	1/3/2019	1/2/2019	Travel from Vegreville to Edmonton Jan 2, 2019 and from Edmonton to Calgary Jan 4, 2019 (Board member recruitment) - 400kms	\$204.00	1
Grace Thostenson	Travel Meal Allowance	2/6/2019	01. 01/02/2019 at 06:00 AM to 01/04/2019 at 12:00 PM - Edmonton ~ Travel to Edmonton re Board member recruitment	1/2/2019	1/4/2019	1/2/2019	Meal allowance for Jan 2 - 4, 2019 (3 breakfasts, 2 dinners, 2 daily per diem. Lunches provided by Leaders International)	\$97.00	1
Grace Thostenson	Accommodation Allowance	2/6/2019	02. 01/28/2019 at 06:00 PM to 01/30/2019 at 04:30 PM - Edmonton ~ Travel to Edmonton for Board and Committee Meetings on January 29 and 30 2019 (to Vegreville Jan 28 Edmonton on 29th and to Vegreville on 30th)	1/28/2019	1/30/2019	1/28/2019	Overnight stay in Vegreville	\$20.00	2
Grace Thostenson	Travel Meal Allowance	2/6/2019	02. 01/28/2019 at 06:00 PM to 01/30/2019 at 04:30 PM - Edmonton ~ Travel to Edmonton for Board and Committee Meetings on January 29 and 30 2019 (to Vegreville Jan 28 Edmonton on 29th and to Vegreville on 30th)	1/28/2019	1/30/2019	1/29/2019	Meals - January 29, 2019 (breakfast only) plus one per diem allowance	\$19.00	2
Grace Thostenson	Mileage	2/6/2019	02. 01/28/2019 at 06:00 PM to 01/30/2019 at 04:30 PM - Edmonton ~ Travel to Edmonton for Board and Committee Meetings on January 29 and 30 2019 (to Vegreville Jan 28 Edmonton on 29th and to Vegreville on 30th)	1/28/2019	1/30/2019	1/29/2019	Travel from Calgary to Vegreville Jan 28, 2019, then Vegreville to Edmonton Jan 29, 2019 for Board Committee meetings and Board meeting, and back to Vegreville Jan 30, 2019 (637 kms)	\$324.87	2
Grace Thostenson	Accommodation Allowance	2/22/2019	01. 02/05/2019 at 07:00 AM to 02/06/2019 at 06:00 PM - Edmonton / Calgary ~ Meet with Minister Gray & WCB CEO	2/5/2019	2/6/2019	2/4/2019	Overnight stay in Vegreville	\$20.00	3
Grace Thostenson	Travel Meal Allowance	2/22/2019	01. 02/05/2019 at 07:00 AM to 02/06/2019 at 06:00 PM - Edmonton / Calgary ~ Meet with Minister Gray & WCB CEO	2/5/2019	2/6/2019	2/5/2019	Feb 5 (Full Day Meals & Per diem)	\$57.00	3
Grace Thostenson	Travel Meal Allowance	2/22/2019	01. 02/05/2019 at 07:00 AM to 02/06/2019 at 06:00 PM - Edmonton / Calgary ~ Meet with Minister Gray & WCB CEO	2/5/2019	2/6/2019	2/6/2019	Feb 6 Meals (Brkfst & Lunch) - return to Calgary from Edmonton	\$25.00	3
Grace Thostenson	Mileage	2/22/2019	01. 02/05/2019 at 07:00 AM to 02/06/2019 at 06:00 PM - Edmonton / Calgary ~ Meet with Minister Gray & WCB CEO	2/5/2019	2/6/2019	2/5/2019	Travel from Vegreville to Edmonton to meet with Minister Gray & WCB CEO (106kms)	\$54.06	3
Grace Thostenson	Mileage	2/22/2019	01. 02/05/2019 at 07:00 AM to 02/06/2019 at 06:00 PM - Edmonton / Calgary ~ Meet with Minister Gray & WCB CEO	2/5/2019	2/6/2019	2/6/2019	Return to Calgary from Edmonton (300kms)	\$153.00	3
Grace Thostenson	Mileage	2/22/2019	02. 02/19/2019 at 08:00 AM to 02/19/2019 at 05:00 PM - Edmonton ~ New Director Orientation Luncheon	2/19/2019	2/19/2019	2/19/2019	Mileage (round trip) from Calgary to Edmonton and back (600kms)	\$306.00	4
Grace Thostenson	Mileage	2/6/2019	03. 01/07/2019 at 07:00 AM to 01/07/2019 at 05:00 PM - Calgary ~ CEO recruitment	1/7/2019	1/7/2019	1/7/2019	Mileage within Calgary for CEO recruitment (21kms)	\$10.71	5



Grace Thostenson

Room No. :
 Arrival : 01-02-19
 Departure Date : 01-04-19
 Folio No. :

Canada

Conf. No. :
 P.O. No. :

Company Name:

Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
01-02-19	Room Revenue	160.00	
01-02-19	Destination Marketing Fee	4.80	
01-02-19	Tourism Levy	6.59	
01-03-19			
01-03-19	Room Revenue	160.00	
01-03-19	Destination Marketing Fee	4.80	
01-03-19	Tourism Levy	6.59	
01-04-19			347.78

Total Charges	347.78	
Total Credits		347.78 *
Balance		0.00

*claimed \$342.78

Merchant ID
Transaction ID
Approval Code
Approval Amount 347.78

Credit Card #

Method Manual
Transaction Amount 347.78

Grace Thostenson

From: hangTag Support <support@hangtag.io>
Sent: January 2, 2019 11:00 AM
To: Grace Thostenson
Subject: hangTag Parking Receipt



hangTag™ Parking Receipt

Purchase Number: [REDACTED]

Parking session details:

Start: 02-Jan-19 10:59 AM

End: 02-Jan-19 4:59 PM

Lot: 10420 - 103 AVENUE

Address: , Edmonton

Total cost: \$21.00

Tax (included): \$1.00

Pro Tip #1 - You can extend parking directly from your app.

Pro Tip #2 - Forget where you parked? Click the address above in your mobile phone and it will take you to a map.

*Plg in Edmonton
for BOD member
recruitment*

1. Other transportation = \$21.00 + mileage of \$204.00=\$225.00

Grace Thostenson

From: hangTag Support <support@hangtag.io>
Sent: January 7, 2019 8:48 AM
To: Grace Thostenson
Subject: hangTag Parking Receipt



hangTag™ Parking Receipt



Parking session details:

Start: 07-Jan-19 8:47 AM

End: 07-Jan-19 3:47 PM

Lot: Barclay Parkade

Address: 615 - 3rd Street SW, Calgary, AB, T2P 1R6



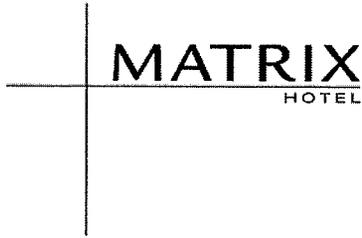
Total cost: \$32.00

Tax (included): \$1.52

Pro Tip #1 - You can extend parking directly from your app.

*Plg in Calgary
for CEO
recruitment*

Parking on Jan 7, 2019 to attend CEO recruitment interviews



Grace Thostenson

Room No.
 Arrival : 01-29-19
 Departure Date : 01-30-19
 Folio No.

Company Name:
 Group Name:

Conf. No.
 P.O. No.

INFORMATION INVOICE

Date	Description	Charges	Credits
01-29-19	Room Revenue	160.00	
01-29-19	Destination Marketing Fee	4.80	
01-29-19	Tourism Levy	6.59	
01-30-19	Mastercard		171.39
Total Charges		171.39	
Total Credits			171.39
Balance			0.00

Credit Card #

Capture Method Manual
Transaction Amount 171.39