

## Expense Disclosure Reporting Form

**Name:** **Roxy Shulha-McKay, VP Employee & Corporate Services**

**For the Period:**

**Feb-19**

### Travel, Seminars/Conference and Associated Expenditures

| Date of expense       | Destination | Purpose        | Airfare                               | Other Transportation | Accommodation | Meals | Seminar / Conference / Registration fees | Total             |
|-----------------------|-------------|----------------|---------------------------------------|----------------------|---------------|-------|--|-------------------|
| 1                     | 26-Feb-19   | Miami, Florida | To attend 2019 SHRM Annual Conference | \$1,123.01           |               |       |  | \$1,123.01        |
| 2                     |             |                |                                       |                      |               |       |  | \$0.00            |
| 3                     |             |                |                                       |                      |               |       |  | \$0.00            |
| 4                     |             |                |                                       |                      |               |       |  | \$0.00            |
| 5                     |             |                |                                       |                      |               |       |  | \$0.00            |
| 6                     |             |                |                                       |                      |               |       |  | \$0.00            |
| 7                     |             |                |                                       |                      |               |       |  | \$0.00            |
| 8                     |             |                |                                       |                      |               |       |  | \$0.00            |
| 9                     |             |                |                                       |                      |               |       |  | \$0.00            |
| 10                    |             |                |                                       |                      |               |       |  | \$0.00            |
| <b>Travel Related</b> |             |                |                                       |                      |               |       |  | <b>\$1,123.01</b> |

[Notes](#)

### Non-travel related Expenditures (Business meals, etc...)

| Dates                     | Purpose | Total         |
|---------------------------|---------|---------------|
| 1                         |         | \$0.00        |
| 2                         |         | \$0.00        |
| 3                         |         | \$0.00        |
| 4                         |         | \$0.00        |
| 5                         |         | \$0.00        |
| 6                         |         | \$0.00        |
| 7                         |         | \$0.00        |
| 8                         |         | \$0.00        |
| 9                         |         | \$0.00        |
| 10                        |         | \$0.00        |
| <b>Non-Travel Related</b> |         | <b>\$0.00</b> |

[Notes](#)

**Total claimed for reporting period: \$1,123.01**



YOUR BOOKING IS CONFIRMED



Booking Reference : MVVF3E

Travel booked/ticket issued on:26 February 2019

### Passengers

Mrs. Roxana Lynn Shulha-Mckay

**Seats**

Ticket Number

AC162 12C  
AC1644 13H

AC1651 12C  
AC333 12D

Aeroplan

### Depart

**Economy - Flex**

Friday  
05 Apr, 2019

08:00  
**Edmonton**  
Edmonton Int. (YEG), Canada



13:46  
**Toronto**  
Toronto-Pearson Int. (YYZ), Canada  
Terminal 1

**3 hr 46**  
AC162 Economy (L)  
Operated by Air Canada 737 MAX 8  
| Air Canada Bistro

16:00  
**Toronto**  
Toronto-Pearson Int. (YYZ), Canada  
Terminal 1



19:12  
**Miami**  
Miami Int. (MIA), United States

**3 hr 12**  
AC1644 Economy (L)  
Operated by Air Canada Rouge 767-300ER  
| Air Canada Bistro

**AC1644:** This flight is operated by Air Canada Rouge. You'll want to learn more about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

## Return

**Economy - Flex**

Wednesday  
10 Apr, 2019

12:15  
**Miami**  
Miami Int. (MIA), United States



15:40  
**Montréal**  
Montréal-Trudeau Int. (YUL), Canada

**3 hr 25**  
AC1651 Economy (T)  
Operated by Air Canada Rouge A319-100 | Wi-Fi  
| Air Canada Bistro

18:20  
**Montréal**  
Montréal-Trudeau Int. (YUL),  
Canada



20:52  
**Edmonton**  
Edmonton Int. (YEG), Canada

**4 hr 32**  
AC333 Economy (T)  
Operated by Air Canada A320-200 | Wi-Fi  
| Air Canada Bistro

**AC1651:** This flight is operated by Air Canada Rouge. You'll want to learn more about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

## Purchase summary

1 Adult



## Air Transportation Charges

|   |        |
|---|--------|
| Base Fare - Departing Flight - Economy - Flex | 334.00 |
| Base Fare - Return Flight - Economy - Flex    | 452.00 |



## Taxes, fees and charges

|   |               |
|---|---------------|
| Passenger Civil Aviation Security Service Fee - U.S.                        | 7.36          |
| Goods and Services Tax - Canada <u>no.</u> 100092287 RT0001                 | 41.41         |
| Immigration User Fee - United States  | 9.20          |
| Animal and Plant Health Inspection Service (APHIS) User Fee - United States | 5.20          |
| Harmonized Sales Tax - Canada ( <u>GST/HST</u> #10009-2287 RT0001)          | 0.52          |
| Customs User Fee - United States  | 7.58          |
| Air Travellers Security Charge - Canada                                     | 12.10         |
| Airport Improvement Fee - Canada  | 34.00         |
| Passenger Facility Charge - United States                                   | 5.91          |
| Transportation Tax - United States  | 48.88         |
| <b>Total</b>  | <b>958.16</b> |



## Seat selection

|   |                             |
|---|-----------------------------|
| Mrs. Roxana Shulha-Mckay                                    |                             |
| AC162: 12C - Preferred Seat (Aisle)                         | 42.00                       |
| AC1644: 13H - Preferred Seat (Aisle)                        | 34.00                       |
| AC1651: 12C - Preferred Seat (Aisle)                        | 40.00                       |
| AC333: 12D - Preferred Seat (Aisle)                         | 41.00                       |
| Goods and Services Tax - Canada <u>no.</u> 100092287 RT0001 | 7.85                        |
| <b>GRAND TOTAL - Canadian dollars</b>                       | <b>\$1,123<sup>01</sup></b> |

Baggage allowance

Carry-on Baggage