

Expense Disclosure Reporting Form

Name: Denis Herard, Board Member

For the Period:

Aug-17

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1 May 15-16, 2017	Edmonton	To attend Board of Directors' retirement dinner		\$306.00	\$120.99			\$426.99
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$426.99

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$426.99

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Denis Herard	Mileage	8/3/2017	01. 05/15/2017 at 01:00 PM to 05/16/2017 at 11:30 AM - Edmonton ~ to attend Board of Directors retirement dinner.	5/15/2017	5/16/2017	5/15/2017	Mileage (600 km.) Calgary to Edmonton r/t	\$306.00	1

Herard
Trip # 1

Chateau Louis

HOTEL & CONFERENCE CENTRE

Workers' Compensation Board
PO Box 2415
9925-107 Street

Herard, Denis

GUEST FOLIO

Room No. : 136
Arrival : 05.15.17
Departure : 05.16.17
Folio No. :
Company : Workers' Compe
Cashier : 107
Booking No :

Date	Description	Charges	Credits
05.15.17	Room Charge	111.00	
05.15.17	Room GST	5.55	
05.15.17	Tourism Levy	4.44	
05.16.17			120.99
06.08.17			120.99
06.08.17			-120.99

Transaction Recap		Total Charges	120.99
Description	Recap Total	Total Credits	120.99
Tourism Levy	4.44	Balance	0.00
			CAD

Guest Signature _____

11727 Kingsway NW, Edmonton, Alberta T5G 3A1

Phone: 780.452.7770 Fax: 780.454.3436 Toll Free Reservations: 1.800.661.9843
chateaulouis.com info@chateaulouis.com GST 103021499