

Expense Disclosure Reporting Form

Name: Fred Nowicki, Board Member

For the Period: Apr-17

Travel, Seminars/Conference and Associated Expenditures

Date of expense	Destination	Purpose	Airfare	Other Transportation	Accommodation	Meals	Seminar / Conference / Registration fees	Total
1	Apr23-25, 2017	Edmonton, AB		\$530.40	\$321.36	\$72.00		\$923.76
2								\$0.00
3								\$0.00
4								\$0.00
5								\$0.00
6								\$0.00
7								\$0.00
8								\$0.00
9								\$0.00
10								\$0.00
Travel Related								\$923.76

Notes

Non-travel related Expenditures (Business meals, etc...)

Dates	Purpose	Total
1		\$0.00
2		\$0.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
10		\$0.00
Non-Travel Related		\$0.00

Notes

Total claimed for reporting period: \$923.76

Mileage & Per Diem Allowances

Employee Name	Expense Type	Submitted Date	Trip Info	Trip Start Date	Trip End Date	Expense Trans Date	Detail Description	Total Amount (Includes GST/HST)	Summary Item Reference
Fred Nowicki	Travel Meal Allowance	4/28/2017	01. 04/23/2017 at 10:00 AM to 04/25/2017 at 05:45 PM - Edmonton ~ to attend Governance Audit & Finance committee meetings and Board of Directors meeting.	4/23/2017	4/25/2017	4/23/2017	Lunch (Apr 23), breakfast/dinner (Apr 24), breakfast (Apr 25)	\$72.00	1
Fred Nowicki	Mileage	4/28/2017	01. 04/23/2017 at 10:00 AM to 04/25/2017 at 05:45 PM - Edmonton ~ to attend Governance Audit & Finance committee meetings and Board of Directors meeting.	4/23/2017	4/25/2017	4/23/2017	Mileage (1040 km.) Lethbridge to Edmonton r/t	\$530.40	1



Nowicki Trip #1

Mr Fred Nowicki
9925 107Th. Street
Edmonton AB T5J 2S5
Canada

Room Number: 1501
Arrival Date: 04-23-17
Departure Date: 04-25-17
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Guest Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
04-23-17	Room Revenue	150.00	
04-23-17	Destination Marketing Fee - 3%	4.50	
04-23-17	Tourism Levy - 4%	6.18	
04-24-17	Room Revenue	150.00	
04-24-17	Destination Marketing Fee - 3%	4.50	
04-24-17	Tourism Levy - 4%	6.18	
04-25-17			321.36
Total		321.36	321.36
Balance		0.00	

Signature:
I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges G S T #105631154 RT 0008